

Dear Parents/Carers

**Re: Cycle Racks**

Would you kindly inform the school office if your child/ren has been previously allocated a space in the cycle rack by the infant hall and would like to continue using this facility. We are trying to establish how many places have already been allocated and are currently being used.

We would also like you to inform us if your child/ren no longer wishes to have a space, so this place can be allocated to another child.

May I remind you that children who have taken advantage of this facility make a commitment to using the shelter regularly otherwise it prevents other from having the opportunity to do so.

We have the facility to store 20 cycles. After the first 20 places have been allocated we shall keep a waiting list for any other requests, as the places may be vacated later on.

My child/ren \_\_\_\_\_ Class/es \_\_\_\_\_ has previously been allocated a space in the cycle rack and would like to continue using this facility.

My child/ren \_\_\_\_\_ Class/es \_\_\_\_\_ no longer wishes to have a space in the cycle rack.

***Please delete accordingly.***

**Please return the slip to the school office Friday, 13<sup>th</sup> March 2015.** Thank you for your co-operation.

---

Dear Parents/Carers

**Re: Cycle Racks**

Would you kindly inform the school office if your child/ren has been previously allocated a space in the cycle rack by the infant hall and would like to continue using this facility. We are trying to establish how many places have already been allocated and are currently being used.

We would also like you to inform us if your child/ren no longer wishes to have a space, so this place can be allocated to another child.

May I remind you that children who have taken advantage of this facility make a commitment to using the shelter regularly otherwise it prevents other from having the opportunity to do so.

We have the facility to store 20 cycles. After the first 20 places have been allocated we shall keep a waiting list for any other requests, as the places may be vacated later on.

My child/ren \_\_\_\_\_ Class/es \_\_\_\_\_ has previously been allocated a space in the cycle rack and would like to continue using this facility.

My child/ren \_\_\_\_\_ Class/es \_\_\_\_\_ no longer wishes to have a space in the cycle rack.

***Please delete accordingly.***

**Please return the slip to the school office Friday, 13<sup>th</sup> March 2015.** Thank you for your co-operation.